

**Bay Area Genealogical Society  
Board Meeting Minutes 01/23/17  
University Baptist Church EB 105  
16106 Middlebrook, Houston, TX**

**Attendees:** Nick Cimino, 1<sup>st</sup> Vice President; Kim Zrubeck, 2<sup>nd</sup> Vice President & Marketing; Kathie Chaffee, Recording Secretary, Telephone committee; Melodey Hauch, Journal, Bill Mayo, Treasurer, Parliamentarian; Garry Garrett, Email, Webmaster; Mike McCown, Sergeant-at-Arms, Polly Swerdlin, Web Editor.

Meeting called to order at 630 p.m. by Nick Cimino, 1<sup>st</sup> Vice President

**Approved items:**

Motion to approve Recording Secretary Minutes by Bill Mayo, Second by Mike McCown, motion passed.

Treasurer Reports by Bill Mayo, motion to approve by Mike McCowen , second by Polly Swerdlin, motion passed.

**Administrative**

Treasurer's Report

CHECKING ACCOUNT

Balance as of 30 Nov 2016	\$5,739.67
<b>November</b> deposits	\$ 0
November Expenditures	\$ 182.78
Balance as of 30 November 2016	\$5,556.89

CERTIFICATE OF DEPOSIT

Value as of 30 November 2016	\$3,731.79
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CHECKING ACCOUNT

Balance as of 31 Dec 2016	\$5,556.89
December deposits	\$ 335.00
December Expenditures	\$ 16.50
Balance as of 31 Dec 2016	\$5,875.39

CERTIFICATE OF DEPOSIT

Value as of 31 Dec 2016	\$3,731.79
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Discussion: In January, Bill has renewed BAGS membership in the Texas State Genealogical Society, The Federal Genealogical Society and the Friends of Clayton Library. In addition he made a \$100 donation to the Friends of Clayton Library as called for in the approved budget. In January, he filed the IRS tax return for the previous fiscal year ending 31 August 2016. BAGS is no longer required to file a Franchise Tax Report with the Texas State Comptroller. Garry Garrett discussed number of yearbooks to be printed at Office Depo.

**Old Business**

January 5, 2017, Joint Plans with Texas City Ancestry Searchers and Galveston County Genealogical Society meeting will be held at Kelly's in La Marque. Kim Zrubeck, Melodey Hauch, and Lydia Dozier will represent BAGS **Seminar** TCAS and GCGS have voted and agreed to work with BAGS in planning a future Saturday seminar and provide volunteer assistance before and during the event. A planning committee with representatives from all three organizations needs to be formed. Task to identify a speaker, venue and date. GCGS members Betty Dunquez and Lydia Dozler volunteered to participate on this planning committee. Dana Huoni, President of GCGS and TCAS Treasurer will participate on the planning committee. Kim Zrubeck has identified Representatives from BAGS to be on the planning committee.

Merchandise progress information not available.

### **New Business**

Nick Cimino discussed a Business Plan Guidelines information sheet. Could be used for identifying strengths and weaknesses in our group and as a developmental plan.

Yearbook cutoff was January 1, 2017.

This is an election year for BAGS, President will need to recommend a nominating committee.

Nick, Kim and Bob will fill in for Loren at General Meeting Friday Jan 27, 2017.

Freeman Library topic for March, Our Grandparents' Stories. If you have story, pictures or documents, create a poster. Bring something to February's meeting. Setup will be March 1 at 9 a.m.

### **Committee Reports**

Education - Nick Cimino; Members helping members Sunday January 8, 2017, Helen Hall Library. Attendees: Kim Zrubeck, Dorothy Dean, Nick Cimino and Lynn Mathes. Kim and Nick worked with Dorothy Dean and with Lynn, focused on her English ancestry.

Newsletter - Kim Zrubeck January newsletter completed and distributed on January 1, 2017, also a link was included in email. A single page newsletter was issued in December 2016, inviting members to annual holiday party. Garry is sending out a mass email to the membership twice each month. One prior to the Members Helping Members session, and one prior to the general meeting. If there are any announcements that you want to be included in membership emails, please send them to Garry.

Programs – Kim Zrubeck  
January 17, Member and Professional Genealogist Nick Cimino will discuss the Genealogical Proof Standard.

February 24, Former Astronaut Retired USAF Colonel Jerry L. Ross discusses his experience with transcribing, researching, and organizing the Harriet Dillabaugh diaries to create his recently published book The Diaries of Harriet "Hattie" Dillabaugh 1889-1940.

March 31, Nancy Royce, from the Friendswood Family History Center will discuss records and strategies to use in researching early Kentucky records.

April 28, Member Gale French will present Gold Star Mothers research and resources.

May 26, Program and Potluck Dinner. SAR and SRT member Thomas Green will discuss research resources and strategies for SAR and SRT membership.

June 30, Professional Genealogist and Family History Consultant, Sue Yerby will present Genealogy in Your Jammies – Part 2: Updates.

July 28, Current Houston Genealogical Forum President and retired Clayton Library Manager, Marjorie Lowe will discuss Native American research.

August 25: Annual Show & Tell with Potluck Dinner

September 29: Clayton Library Staff member, Irene Walters will present Long Live Your French Ancestors.

Rooms reserved for programs:

Members helping Members: February 19, March 12, April 9, June 11, July 9, August 13

Recap session: February 4, March 4, and April 15

Journal – Melodey Hauch She has 4 articles submitted for the March Journal. She would like to start a new project called “My Favorite Ancestor” to get our members to write a simple article for publication. For example: Melodey’s great-grandfather was her favorite ancestor and the search for his parents got her started researching her family history. Encourage members to send Melodey their sources and she promises to format them into footnotes.

Web - Polly Swerdlin Melodey will send list of Journals to Polly to make a digital list of table of contents for public and complete Journal for members only. Suggestion was made to find page with hits and send pdf copy to board members. Polly showed the library exhibit she has prepared for presentation at the Clear Lake Library.

Telephone - Kathie Chaffee Report of member with telephone changes

Corresponding Secretary – Judy Wright Get well cards sent 5, Sympathy card 1

Hospitality - Leslee Fehlman Discussion: Due to illness ask Deborah Elliott to help with Hospitality)

County Coordinator - Mary Martin Bus trip scheduled January 25, 2017

Meeting Adjourned: 7:35 p.m. by Nick Cimino, 1<sup>st</sup> Vice President.

Respectively submitted

Kathie Chaffee

Recording Secretary